




**CLEVELAND
METROPOLITAN
SCHOOL DISTRICT**

Purchasing Department
1111 Superior Avenue E, Suite 1800
Cleveland, Ohio 44114
Ph: (216) 838-0418 Fax: (216) 436-5118

Date: June 5, 2018

To: All Vendors

From: Seletha R. Thompson 
Purchasing Analyst

Re: Addendum #1 for RFP #21247 – Transportation for Public Community Schools Students

*Below is **Addendum #1 for RFP #21247**. This addendum supplements and amends the items in the Specifications. This addendum **must be noted** on the Addendum Acknowledgement Form found in the RFP. Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the proposal to be rejected.*

Below are questions and respective answers received for RFP #21247 – Transportation for Public Community Schools Students

Comprehensive Question and Answer List

1. Is this opportunity available to vendors utilizing passenger vans?

Answer: No

2. Is this opportunity available to vendors with wheel chair passenger vans?

Answer: No

3. What is the mandatory minimum number of vehicles needed and the year of the vehicles if it matters?

Answer: Year doesn't matter as long as the bus meets ODE regulations for transporting students. The number of buses is open for discussion

4. **Do the vehicles have to be vans strictly, or there are other types that are acceptable?**

Answer: No vans, school buses only.

5. Can the proposals be submitted before June 14th 2018 or it has to be submitted on that date?

Answer: Proposal responses can be received prior to the June 14, 2018 due date.

6. Insurance requirements stated in Section I, paragraph 14 on pages 6-7 call for \$1 million for Commercial General Liability and \$1 million in Automobile Liability, while in Section VIII, Article 8 on pages 24-25 these coverage requirements are stated as \$5 million, respectively. Which coverage amount applies, the \$1 million or the \$5 million?

Answer: \$1 million commercial liability and \$1 million in automobile liability.

7. Given the Diversity Goals of CMSD, 15% for services, 20% for goods and supplies, and 30% for maintenance, construction, and repair, does the CMSD make available to bidders a listing of those diversity business enterprises in the Cleveland Metropolitan School's relevant geographic market certified by CMSD as diversity business enterprises, and how can a bidder obtain a copy?

Answer: A listing of approved vendors can be found on the City of Cleveland – Office of Equal Opportunity website.

8. Can CMSD please confirm that contractor's personnel assigned to the contract with CMSD are to be covered under SERS and that CMSD will see that SERS requirements are addressed if that is the case?

Answer: No.

9. Will CMSD be willing to accept alternate proposals, i.e. price based on 1 vs 3 year terms or some but not all of the schools listed?

Answer: Yes.

10. Does CMSD guarantee a set amount of school days? Further, how are calamity days paid?

Answer: School days is based on the number of days ACCEL and Breakthrough have on their schedule. Typically it is a 180 day school year. Calamity days if paid will be paid by the contractor.

11. In the RFP, CMSD indicates that the service will be provided for students within "...30 minutes of travel in the most direct route from the registration address to the school location." With 30 minutes of travel in the most direct route, the bulk of the city can be covered in that time frame, therefore, are the campuses open enrollment throughout the city?

Answer: No, transportation provided for a campus is not city wide.

— End of Comprehensive Question and Answer List —

Attached please find:

- Pre-Proposal Meeting Agenda
- Pre- Proposal Meeting Sign-In Sheet

REMINDER: RFP #21247 – Transportation for Public Community Schools Students Responses are Due June 14, 2018 no later than 1:00 PM (EST).

— End of Addendum —



RFP #21247 – Transportation for Public Community Schools Students

Pre-Proposal Meeting Agenda

May 21, 2018

- I. Introductions**
 - a. CMSD
 - b. Other Guests
- II. Project Overview**
 - a. Background
- III. Procurement Process and Requirements**
- IV. Project Framework and Delivery**
 - a. RFP Questions
 - i. Last Date for Questions: **May 25, 2018**
 - ii. Addenda Issue: **June 5, 2018**
 - b. **Proposal Responses Due: June 14, 2018, 1:00 PM**
 - c. RFP Communication to CMSD
 - i. Questions sent to: Seletha.Thompson@clevelandmetroschools.org
 - ii. Voice questions: not allowed.
 - iii. CMSD will upload and publish any information and/or answers to questions received via Addendum to the CMSD Website at clevelandmetroschools.org/purchasing.
- V. Project Overview**
 - a. Scope Of Work
 - i. Describe Expected Work
 - ii. Specifications
 - 1. Overall Criteria
 - 2. Descriptions
- VI. Questions and Answers**
- VII. Closing Remarks**
- VIII. Adjournment**

RFP #21247: Transportation for Public Community Schools Students

Pre-Proposal Meeting

May 21, 2018

Name	Company Name & Phone Number	Email
Mike Taylor Joe Faessler	513-616-2127 North America Central Emmanuel Ventures Limited	j.faessler@illinois-central.com emmanueliv@ gmail.com
Eric Taylor	CMSD	
Selatha Thompson	CRSD	

RFP #21247: Transportation for Public Community Schools Students

Pre-Proposal Meeting

May 21, 2018

Name	Company Name & Phone Number	Email
Matthew Thomas + James Perry	Community BUS Services - 330-743-9726	mthomas@com-bus.com
Michael Ensinger	FIRST STUDENT	michael.ensinger@firstgroup.com